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Company: Nakatomi Consulting Limited

Registered in England and Wales. Company No. 15996610

1. About this Rate Card

This Rate Card sets out the standard published charges for consultancy and technology services supplied by Nakatomi Consulting Limited (the “Company”). It provides a clear commercial baseline across three broad service bands without creating an unnecessarily complex list of individual job titles or technologies.

The applicable rate is determined by the nature, complexity, responsibility and seniority of the Services, rather than solely by the technology involved. All rates are exclusive of VAT. Engagement-specific pricing agreed in a Contract, Statement of Work, Service Agreement, quotation or Annex takes precedence for that engagement.

2. Standard Published Rates

Rate band	Standard rate	Minimum engagement
Band 1 - Technical Engineering & Consulting	£65 per hour £500 per full day	2 hours
Band 2 - Technical Leadership, Architecture & Programme Delivery	£95 per hour £350 per half day £700 per full day	Half day
Band 3 - Fractional Technology Leadership	£900 per full day	Full day

A full day means up to 7.5 hours of Services. A half day means up to 3.75 hours of Services. Travel time is not included within booked Service hours except where expressly stated for Band 3.

3. Rate Band Scope

3.1 Band 1 - Technical Engineering & Consulting

Band 1 applies to hands-on engineering, implementation, administration, troubleshooting and general technical consultancy. Typical work may include networking, switching, wireless, firewall configuration, Microsoft 365 administration,

endpoint and device management, cloud and infrastructure administration, routine security configuration, automation, technical remediation and fault diagnosis.

Band 1 is charged at £65 per hour or £500 per full day, with a minimum engagement of two hours.

3.2 Band 2 - Technical Leadership, Architecture & Programme Delivery

Band 2 applies where the Services carry greater design, delivery, coordination or decision-making responsibility. Typical work may include technical leadership, project and programme management, solution architecture, infrastructure and cloud architecture, security architecture, high-level and low-level design, migration strategy, resilience and disaster recovery design, governance, principal consultancy, complex delivery ownership and technology strategy.

Band 2 is charged at £95 per hour, £350 per half day or £700 per full day, with a minimum engagement of one half day.

3.3 Band 3 - Fractional Technology Leadership

Band 3 applies to executive or near-executive technology leadership delivered on a fractional basis. Typical work may include Fractional CTO, CIO or Technology Director responsibilities, board and senior-management advice, technology strategy, operating model, budget and investment oversight, governance, risk, supplier direction, organisational technology leadership and executive ownership of material technology decisions.

Band 3 is charged at £900 per full day, with a minimum engagement of one full day. Band 3 is not ordinarily offered as an hourly engagement.

4. Minimum Charges and Charging Units

Minimum engagement periods apply each time Services are booked or requested unless a Contract, Statement of Work, Service Agreement or quotation expressly states otherwise.

- Band 1: minimum charge of two hours.
- Band 2: minimum charge of one half day, charged at £350.
- Band 3: minimum charge of one full day, charged at £900.

Where hourly charging applies after the relevant minimum period, time may be billed in reasonable increments appropriate to the engagement. A quoted estimate of time does not become a fixed-price ceiling unless expressly stated as a fixed value or authorised cap.

5. Standard Charging Window and Out-of-Hours Work

The standard charging window is Monday to Friday, 10:00 to 17:30 UK time, excluding UK public holidays. This is a pricing convention for the purposes of this Rate Card and does not create fixed employment-style working hours or confer control of the Company's working arrangements on the Client.

For Bands 1 and 2, Services agreed or required outside the standard charging window are charged at 2 times the applicable standard rate. The uplift applies to the applicable hourly, half-day or full-day Service charge as appropriate.

Band 3 out-of-hours requirements are agreed as part of the engagement and do not automatically attract a 2 times uplift. Executive and fractional leadership work may reasonably include activity outside ordinary business hours, and any exceptional requirement will be agreed separately.

Travel time and expenses do not attract an out-of-hours multiplier unless expressly agreed otherwise.

6. Travel and Subsistence

6.1 Bands 1 and 2

For Bands 1 and 2, travel time is excluded from the minimum engagement period and from booked Service hours. Travel time may be charged separately at the applicable standard hourly rate for the relevant band.

Reasonable travel, accommodation and subsistence costs necessarily incurred in providing the Services are charged at cost without markup. This may include rail or air fares, mileage, taxis, parking, tolls, accommodation and reasonable subsistence where appropriate.

Travel arrangements will be reasonable and proportionate having regard to journey time, availability, operational requirements and overall cost. The Company is not required to select an impractical or materially inconvenient option solely because it is the lowest-cost option.

6.2 Band 3

The £900 Band 3 full-day rate includes reasonable travel time of up to one hour in each direction per booked day and up to £75 of reasonable travel and subsistence costs per booked day.

Travel time exceeding one hour in either direction is charged at £95 per hour. Reasonable travel and subsistence costs exceeding the included £75 allowance are charged at cost without markup.

Travel arrangements will be selected on a reasonable and proportionate basis having regard to journey time, availability, location, operational requirements and overall cost. The Company is not required to select the lowest-cost option where doing so would result in materially unreasonable departure or arrival times, journey durations, additional overnight stays or other disproportionate inconvenience.

Unless otherwise agreed, travel will normally use standard-class rail, economy air travel or an equivalent practical form of transport. Premium or business-class travel will not normally be charged to the Client unless specifically agreed in advance. International travel and exceptional travel requirements will be agreed separately.

7. Independent Business and IR35 Basis

The Company supplies Services as an independent business undertaking work on its own account. Nakatomi Consulting Limited accepts engagements only where the contractual arrangement and intended working practices are consistent with an independent business-to-business engagement outside the off-payroll working rules commonly referred to as IR35.

Nothing in this Rate Card creates a relationship of employer and employee, worker, agency worker, partner or agent between the Client and any individual engaged by the Company. The Company remains responsible for how the Services are delivered, subject to agreed outcomes, scope, dependencies, security requirements and contractual obligations.

Where the Client has statutory responsibility for determining employment status for tax purposes or issuing a Status Determination Statement, that responsibility remains with the Client and must reflect the actual contractual terms and working practices of the engagement.

8. VAT, Expenses and Third-Party Costs

All rates and charges stated in this Rate Card are exclusive of VAT. VAT will be added at the applicable rate where required.

Unless expressly included in a fixed price or stated allowance, third-party licences, subscriptions, equipment, specialist services, accommodation, travel and other

external costs required for delivery are additional and will normally be agreed before material expenditure is incurred.

Where expenses are recharged at cost, the Company does not apply a markup unless this has been expressly agreed as part of the engagement.

9. Quotations, Fixed-Value Work and Engagement-Specific Pricing

This Rate Card provides the standard published rates used where time-based charging is appropriate. The Company may also agree fixed-value work, retainers, phased project pricing, managed-service charges or other commercial models where these better suit the Services being delivered.

A quotation, Contract, Statement of Work, Service Agreement or Annex may expressly vary a rate, minimum engagement, travel arrangement, out-of-hours basis or other commercial term for a particular engagement. Any such agreed engagement-specific term takes precedence over this Rate Card for that engagement only.

10. Version and Application

The version of this Rate Card provided, referenced or incorporated at the commencement of an engagement applies to that engagement unless the parties agree otherwise in writing. A later published version does not automatically alter an existing engagement.

This Rate Card should be read together with the applicable Contract and the Standard Terms and Conditions for Consultancy Services. Nothing in this Rate Card expands the agreed scope of Services or creates an obligation to provide reserved capacity, response times, service levels or outcomes unless those matters are expressly agreed in the applicable engagement documentation.